

Dear Parents/Carers

A number of children are collected from Foundation Stage by parents, grandparents and sometimes, childminders.

In order to ensure the total safety of our pupils, I would appreciate your help in compiling a list of carers, other than parents, who may collect children.

I accept that emergencies will sometimes necessitate unexpected situations and, if and when this occurred, I would appreciate a more immediate communication.

Thank you for your help.

Jane Butler  
Headteacher

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PLEASE COMPLETE THIS FORM IF ANYONE OTHER THAN THE PARENT MAY SOMETIMES COLLECT YOUR CHILD.

NAME OF CHILD:

NAMES OF POSSIBLE CARERS/COLLECTORS:

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