



# Welcome to Foundation 1 Information for Parents



Welcome to Foundation 1 at Lantern Lane Primary and Nursery School. We hope you find the following information helpful.

### **Who can join Foundation 1?**

Our Foundation 1 provides part time education for up to 80 children (40 in the morning and 40 in the afternoon). Children are eligible to join our unit the term after their 3<sup>rd</sup> birthday and remain in Foundation 1 until they join our Foundation 1 until they join our Foundation 2 class (Reception age).

### **Group organisation in Foundation 1**

The Foundation 1 children are known as 'Squirrels and Owls'. The children will do some activities in their groups, such as story time as well as some activities as a whole unit.

There is a teacher and teaching assistants in all sessions.



### **The Curriculum**

Children in our Foundation Unit are working towards the Early Learning Goals which are expectations for most children to reach by the end of the Foundation stage (by the end of Foundation 2).

These goals are organised into seven areas of learning.

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development
- Literacy
- Mathematics
- Understanding of the World
- Expressive Arts and Design.

For more information about our curriculum, please look on our school website. The website also shows the topics we will be covering each half term.

## Tapestry

We use the online platform Tapestry to support our assessment of the children and to share with parents our observations of the children. We also use this to share key information with you. A tapestry consent form will be in your child's pack.



## Timings of the Day

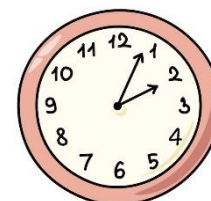
8.40 Start of the morning session.

11.30- 11.40- Pick up from the morning session.

11.30-12.25 Lunchtime

12.25 Start of the afternoon session.

3.15-3.25 Pick up from afternoon session.



Throughout each session, children will follow a timetable of activities. Activities will be a combination of adult led, small group and structured play activities. Activities will cover all areas of learning throughout the week. Children in Foundation 1 have access to the outdoor learning environment throughout their day. In Foundation, we believe that children learn best through play. We therefore plan both indoor and outdoor activities to encourage this play. We believe that carefully planned play activities produce the best outcomes for the children. Many of the planned activities are based on our children's interests.

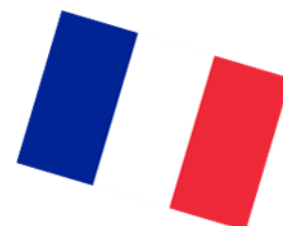


The children will also take part in daily phonics sessions following the whole school scheme of 'Twinkl phonics'.

## Fridays

Fridays run slightly differently. We call them "Funday Friday". Friday activities will include:

- French
- PE (No additional clothing required, just shoes that they can easily take off independently)
- Trim trail
- "Construction" time.
- Singing



## **Breakfast and After School Club**

Our Breakfast & After School Clubs are run by ACE Sports Coaching and take place in the School Hall.

Breakfast club is available from 7.30am and After School Club runs until 5.45pm. Children in Foundation One are welcome to join this club.

Information about what is provided in sessions and booking details can be found on their website. You can request further details at [AceSportsCoaching@yahoo.co.uk](mailto:AceSportsCoaching@yahoo.co.uk) or visit the school office for a flyer with further information.



## **Term Dates**

Please visit our website for a calendar with our term dates on for the academic year.

## **Early Years Pupil Premium.**

If you are in receipt of certain benefits, your child may be entitled to Early Years Pupil Premium. This additional funding can be used by school to support your child in many ways. See below for the criteria.

- Their family receives one of the following:
  - Income Support
  - income-based Jobseeker's Allowance
  - income-related Employment and Support Allowance
  - support under part VI of the Immigration and Asylum Act 1999
  - the guaranteed element of State Pension Credit
  - Child Tax Credit (provided they are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
  - Working Tax Credit run-on, which is paid for 4 weeks after they stop qualifying for Working Tax Credit
  - Universal Credit - your household income must be less than £7,400 a year after tax not including any benefits you get

**If you think your child may be eligible then please contact the office.**

## What does my child need to bring to school?

- A named water bottle.
- A bag of spare clothes (named, this can stay at school if you prefer)
- A named pack lunch box (if staying for lunch club)
- A named hat/ coat (depending on the weather)



## Fruit and Milk

Each child will receive a free piece of fruit for snack time. Milk is also free until your child's 5<sup>th</sup> birthday.

## Behaviour and Rewards

We believe that children learn best through having the positive choices they make praised and rewarded. We recognise these good choices (such as persevering, trying their best etc) through....

- Praise and encouragement
- Stickers (lots of!)
- Taking home a Furry Friend



## Extended Services Information

### General Information

Our extended foundation stage provision has been designed to bridge the gap for parents whose commitments mean they need more than 15 hours per week foundation stage place for their child.

We provide a safe, caring and stimulating environment for children to attend, which encourages learning through play and follows the Early Years Foundation Stage curriculum.

There are two ways of accessing up to 30 hours provision:

- Eligible parents can take advantage of the Government's free 30 hour childcare offer, which we offer as three hours in the morning (8.40 – 11.40 am – Universal hours) and three hours in the afternoon (12.25 – 3.25 pm – Extended hours), Monday to Friday, term time only. (See overleaf for lunch time arrangements.)

Information about this, with details of how to register/apply and to check what help you could get with childcare costs, is available from <https://www.childcarechoices.gov.uk/>

- Alternatively, if you are not eligible, in addition to claiming 15 hours universal funded entitlement, extra three-hour sessions in the afternoon can be paid for directly to the school by cash, cheque, vouchers or using the sQuid online payment system. The cost of each half day session is £14.10

These sessions are booked a half term in advance by completing a booking form and a parental declaration form and payment to the school should be made in advance. Forms are available from the school office or the foundation unit. If a completed form is not provided (irrespective of previous usage), a place can not be allocated for your child.

To ensure correct staffing ratios and provide equal opportunity to access extended provision, missed sessions cannot be refunded.



## Lunch Club

Lunch Club is held in the foundation unit from 11.40 am until 12.25 pm. It is available to those children who wish to stay for lunch irrespective of whether their families are accessing the additional Government free entitlement or are paying for extra sessions themselves.

A midday supervisor will supervise the children to wash their hands and eat the packed lunch their families have provided. Packed lunches must not contain products with nuts due to allergies. Children will be encouraged to eat sensibly, develop good table manners and engage in conversation.

After eating, the children will spend a little time relaxing and playing before going home or attending the afternoon session.

The cost of the Lunch Club is £4.00 for all families.



### CARE Values

We see our Foundation Unit as an invaluable starting point to school life at Lantern Lane Primary. Consequently, the ethos of the unit reflects that of the school. We have a strong belief in our 'CARE' values and even in F1 our children are encouraged to be confident, to achieve, to respect and to be enthusiastic about everything they do each day and in the future.

### Working in Partnership with Parents

Working in partnership with parents to us means valuing the learning which has taken place at home during the child's first three years and continuing to build upon these foundations with parents while the child is in the Unit. This is one of our main aims and it is, therefore, essential that we provide opportunities for parents and staff to talk about a child's progress and to make plans for future development and achievements. Parent progress meetings are held in the Autumn and Spring terms, when you will be invited to come and discuss your child's progress.

Please talk to us about your child if any concerns or problems arise. You may speak to us at the end of the session or, if you wish, make an appointment for a longer chat.

### sQuid Payment System

At Lantern Lane Primary & Nursery School we use the sQuid online payment system so that our families can pay for trips, residentials, school dinners and other activities online by credit and debit card, rather than paying by cash or cheque. On admission, you will receive a letter via Foundation that explains how you register for sQuid.



### Security in the Foundation Unit

Safety is a high priority and the grounds and school building itself are built to a high standard of safety and security. The Foundation Unit is an integral part of the school. Foundation has its own play areas which are securely fenced off from the main building.

### Birthdays

We celebrate a child's birthday in the Foundation Stage Unit by singing 'Happy Birthday' while he/she sits on the Birthday Cushion. The 'birthday boy/girl' chooses a favourite song for us to sing, tells us all about his/her special day, and of course Postman Pat delivers a birthday card.

Sometimes, parents may wish to send 'birthday treats' for their child to share with their friends. **Please do not feel that this is expected of you.**



### Medication/First Aid

We have a number of children who need medication, such as asthma inhalers. If your child needs medication or an inhaler in the Foundation Unit, please bring it, named, to a member of staff and help us to fill in the paperwork describing your child's needs. This is then readily available for our reference. Medicines will only be administered to a child where written permission has been obtained from the child's parent or carer.



The school has a Medical Conditions policy, a Medicines in School policy and an accident/incident reporting procedure, which we adhere to. Copies of these documents are available from the School Office if you need to refer to them.

In line with the statutory framework for Early Years Foundation Stage, the Foundation Unit has at least one member of staff who has a paediatric first aid qualification.

### Help in the Foundation Stage Unit

We always need, and enjoy having, help in the Unit from parents and carers. If you have any spare time, even just half an hour, please come in and choose in what way you would like to help.

Here are some suggestions!

- Reading stories or sharing a book
- Playing a game
- Sewing
- Baking or investigating food
- Computer activities



- Painting activities
- Counting and sorting activities
- Helping with displays
- Mounting pictures
- Story writing
- Gardening



.....And much more!

When your child starts please inform a member of staff if you would like to help.

### **How can I help my child whilst they are in Foundation 1?**

- Sharing books regularly. This promotes early reading.
- Teaching them to recognise their name (for peg labels and name cards)
- Early Counting- Counting different objects, knives and forks, recognising numbers on number plates/ houses etc
- Teaching them how to tie up their shoes and zip up their coat.
- Promoting their independence, ie getting their water bottle when thirsty.
- Develop their fine motor skills through using play doh, sand/water play, lego etc
- Encouraging turn taking through games

### **Lantern Lane Fundraising Group**

The Lantern Lane Fundraising is a friendly group of parents, who raise funds for Lantern Lane Primary and Nursery School to provide extra resources, equipment and events for the benefit of all the children. New members to the group are always welcome, as are ideas and suggestions for future events.

If you would like to get involved in any way (even if you cannot commit to an evening meeting), then please contact the school office.

If you have any questions or require any further information please speak to one of the members of staff in Foundation or see our full prospectus on our website. Alternatively, email the office at [office@lanternlane.notts.sch.uk](mailto:office@lanternlane.notts.sch.uk)

### **What we need from you as soon as possible**

1. Complete the Pupil Information form
2. Bring a copy of your child's birth certificate
3. Complete the Tapestry consent form (attached)
4. Complete the Extended hours booking form (attached)
5. Complete and return the pick-up form (attached)

### **Privacy Notice**

Please find our privacy notice on our website:

[https://www.lanternlane.notts.sch.uk/\\_files/ugd/de1b16\\_49eca1d4db0d41f888a736498b31cd3c.pdf](https://www.lanternlane.notts.sch.uk/_files/ugd/de1b16_49eca1d4db0d41f888a736498b31cd3c.pdf)